

Youth-Serving District Associate for Seneca Waterways Council, BSA in Rochester NY

Position: Youth-Serving District Associate (full-time position)

Position Grade: 5 (Commissioned Professional, non-exempt)

Position Job Code: 7002

Position Location: Seneca Waterways Council

Council Location: Rochester, New York (NY)

Council website: <https://senecawaterways.org/>

Position Reports to: District Director

Position Posted: February 12, 2024

POSITION OVERVIEW:

The Youth-Serving District Associate helps to provide the Scouting Program to make a difference in the lives of young people and help youth become the leaders of tomorrow. The Seneca Waterways Council, Boy Scouts of America is seeking a high energy, enthusiastic, and self-motivated individual to implement Scouting programs. The District Associate ensures that the program remains safe, standardized, and significant to the young people and family participants, and is supportive of our Community Partners and their Scouting units in Ontario, Wayne, Seneca, Yates, and Monroe Counties schools and other youth serving organizations.

A Scouting background can be helpful, but not required for employment. This individual may, or may not, be working toward a District Executive role.

PRIMARY RESPONSIBILITIES:

The Youth-Serving District Associate selected will:

- Promote the development of new partnerships for programs.
- Achieve program specific goals and objectives which include program development through building collaborative relationships, adult recruitment and training, fundraising, membership recruitment, retention, camps, and activities.
- Provide quality service through timely communication, regular meetings, training, events, and activities.
- Collaborate with high-level volunteers and Program Specialist staff and oversee achievement of training(s) and programs for their respective roles.
- Assist leadership with campaign efforts to meet the financial needs of the organization.
- Champion the annual membership renewal process for Scouting programs.
- Maintain harmonious working relationships with staff members, volunteers, and customers.
- Provide excellent customer service and Council presence in all interactions with customers. Be able to communicate the program's goals and objectives to the public effectively while enforcing established Council policies and procedures.
- Report to the District Director weekly or as needed.
- Tasks as assigned.

POSITION QUALIFICATIONS:

- Associate degree or equivalent, from an accredited institution.
- Must be willing to accept and meet the Boy Scout of America's leadership and membership standards and subscribe to the Scout Oath and Law.
- BSA membership, that includes a background check and annual trainings, is mandatory for this position.
- Ability to work varied hours when necessary, evening activities and weekend work are frequently required to achieve positive objectives.
- Must be comfortable working outdoors sometimes.
- Self-motivated individual with solid time management skills and strong organizational skills in management, budgeting, and planning.
- Strong marketing, fund-raising and program development background is highly desired.
- Must be comfortable with public speaking and interacting with diverse audiences. Excellent people skills, enthusiastic, punctual, responsible, and creative.
- Committed to personal and professional productivity, while maintaining high ethical and professional working standards.

BENEFITS

The BSA is an equal opportunity employer. Compensation for this full-time position (37.5 hours per week) includes an hourly wage of \$22.00 per hour based on qualifications, experience, and references. Other benefits include major medical, prescription coverage, dental, vision, life-insurance, long-term disability, accidental death, a defined benefit retirement plan, plus compensation for authorized and approved business-related expenses include mileage reimbursement. We also offer a generous PTO (paid time off) policy and paid holiday observances.

HOW TO APPLY:

Qualified candidates are asked to submit a cover letter, resume, and references to Seneca Waterways Council District Director Oliris Ramos @ Oliris.Ramos@scouting.org. Please call 585.241.8568 with any questions.