



COVID-19 Related Guidelines for Product Sale Events

It is very important that all Unit Leaders familiarize themselves with the Federal and State government guidelines / requirements for safely conducting events in public during this time when COVID-19 is an ever present health concern for everyone. While representing Scouting, all Scouts and all Adults must do their best to fully comply with all applicable governmental guidelines / requirements related to COVID-19.

The information below comes from the web site of the CDC (Centers for Disease Control and Prevention) and was current as of July 30, 2020. A few days prior to conducting your Show and Sell Event, you should check the CDC web site to see if any important updates have been made to this information (see <https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/personal-social-activities.html>). You should also check the New York State “Novel Coronavirus” web site to see if there are any important updates there that could impact your Show and Sell Event (see <https://coronavirus.health.ny.gov/home>).

CDC GUIDELINES FOR ATTENDING AN EVENT OR GATHERING

Prepare before you go

- Stay home if you have been diagnosed with COVID-19 (symptoms of COVID-19), if you are waiting for COVID-19 test results, or believe you may have been exposed to someone with COVID-19.
- Check with the event venue for updated information about any COVID-19 safety guidelines and if they have steps in place to prevent the spread of the virus.
- Prioritize attending outdoor activities over indoor activities and stay within your local area as much as possible.
- **Bring supplies to help you and others stay healthy—for example, masks (bring extra), hand sanitizer with at least 60% alcohol, and drinking water.**
- **Bring a notebook in which to write down the names of all Scouts and all Adults from each Unit who participate in the Unit Show & Sell Events.**

Wear masks

- **A Scout is Courteous. All Scouts and adults participating in a Show & Sell are expected to wear masks at all times.**
- Applies to ALL Scouts and ALL Adults participating in the sale event.
- This will reduce potential virus transmission and make customers more comfortable approaching your table.



COVID-19 Related Guidelines for Product Sale Events (continued)

Use social distancing and limit physical contact

- Maintain a distance of at least 6 feet or more from people who don't live in your household. Be particularly mindful in areas where it may be harder to keep this distance, such as check-in areas, parking lots, and routes of entry and exit.
- Select seating or determine where to stand based on the ability to keep 6 feet of space from people who don't live in your household, including if you will be eating or drinking.
- **Limit the number of Scouts & Adults who are stationed at display / payment tables.**
- **Money handlers should wear gloves, if available, or frequently use hand sanitizer if gloves are not available.**
- **Place hand sanitizer in a prominent place where it can be accessed by "customers" as well as by attending Scouts and Adults.**

Limit contact with commonly touched surfaces or shared items

- Use touchless garbage cans or pails and cashless payment options when possible. Otherwise, exchange cash or card by placing payment in a receipt tray, if available, or on the counter / table.
- Avoid any self-serve food or drink options, such as buffets, salad bars, and condiment or drink stations. Use grab-and-go meal options, if available.
- Use disposable food service items including utensils and dishes, if available.
- **Wash your hands with soap and water for at least 20 seconds or use hand sanitizer immediately before eating food or after touching any common surfaces like table, product, hand railings, payment kiosks, door handles, and toilets.**
- **Tables should be cleaned periodically during the Show & Sell.**

Track Unit Attendees

Be sure to note the following information in a notebook for EACH Show and Sell Event:

- Scout attendee Names
- Adult attendee Names
- Venue Name
- Venue Address
- Setup Location at Venue (i.e. where you were positioned in the venue)
- Arrival Time at Venue for Each Scout & Each Adult
- Departure Time from Venue for Each Scout & Each Adult